

Lao CSO Coordination Office - LCCO (Lao CSO Network)

Mittaphab Lao-Thai Road, Room#15, House#240-241, Unit#12, Ban Thongkang

Sisattanak District, Vientiane, Lao PDR.

Tel: 021 316 441 (Ext. 0)

Email: info@lao-cso-network.org; assistant@lao-cso-network.orgWebsite: lao-cso-network.org

Meeting Room Information Sheet

Lao CSO Coordination Office - LCCO (Lao CSO Network) provides well equipped meeting rooms with friendly service, reasonable price and convenient location.

Our flexible spaces can be arranged for trainings, seminars and formal meetings

	LARGE MEETING ROOM	SMALL MEETING ROOM
CAPACITY	20 - 30 people	30 - 50 people
MEETING ROOM SIZE	8.20 - 10.10 m	5.50 - 10.55 m
FACILITIES (free of charge)		
Fan	✓	✓
Air-condition	✓	✓
Wireless Internet	✓	✓
LCD projector (rent)	✓	✓
Portable Screen	✓	✓
Whiteboard	✓	✓
Flipchart board	✓	✓
Sound System	✓	

CATERING SERVICE:

Refreshment and Lunch are available in many packages:

	DETAIL	PRICE
COFFEE BREAK	Various mix of pastries and light snack and seasonal fruits	18,000LAK/ person
LUNCH		
Standard package	4 main dishes and your choice of plain or sticky rice	48,000LAK/person
Premium Package	5 main dishes and your choice of plain or sticky rice	58,000LAK/person

***Note:**

- Main dishes are at your preference and we cater for vegetarians too!
- Free drinking water available
- In house parking and off street parking is available!

For more information or booking request, please contact our friendly staff:

Email: assistant@lao-cso-network.org

Tel/fax: +856 21 316 441